

### **About the journal**

“**Practices & Interpretations: A Journal of Philology, Teaching and Cultural Studies**” is a quarterly open-access journal, seeking articles that address practices of professional interpretation, scholarly commentary, analysis of empirical research, dissemination of effective teaching practices in the spheres of Linguistics, Literary Studies, Culture Studies, and Education.

#### **Journal ethics**

Manuscripts submitted for publication in “Practices & Interpretations” will be judged on the basis of significance, originality, ethics, and clarity of presentation.

“Practices & Interpretations” will not consider any original research paper or component of a research paper that has been published or is under consideration for publication elsewhere.

Editorial staff strive to make their decisions not affected by the origins of the manuscript, including the gender, age, nationality, ethnicity, race, religion, or any other attribute of the authors.

The journal strives to follow COPE’s (Committee on Publication Ethics) Code of Conduct, as well as Russian laws on copyright.

The authors are responsible for presenting a concise and accurate report of their research, as well as any true facts, references and other information.

The papers may be edited to improve accuracy and clarity and for length.

The Journal reserves the right to make all decisions regarding the acceptance or rejection of an article for publication. All editing decisions reside with the Journal’s editorial board.

It is the responsibility of the editorial board to publish corrections, clarifications, retractions and apologies when needed.

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All manuscripts published by “Practices and Interpretations...” undergo the process of a double-blind review.

Once an author submits a manuscript it is then read by an editor to assess its suitability for the journal according to the guidelines determined by the editorial policy. It is to ensure that the content falls within the scope of the journal, the manuscript follows editorial policy and procedural guidelines.

The manuscript is then sent out for review to additional reviewers. Both the authors and the reviewers are unaware of each other’s identity and affiliation. After the reviewers receive a paper from the editor, they read it to provide individual critiques, usually within eight weeks. In their critiques, they comment on the validity of the research, judge its significance and determine the originality of the work based

on how much it advances the field. Reviewers also recommend that the paper be published, rejected, or published after author's revision.

Editors and reviewers will treat all manuscripts submitted to the journal in confidence.

Reviewers are supposed to disclose any potential competing interests before agreeing to review a submission.

A positive review can't be considered sufficient reason for the publication of the paper. The final decision is taken by the editorial board.

For manuscripts accepted pending revision, the authors must submit a revised manuscript that will go through all or some of the stages above. Once a manuscript has been revised satisfactorily it will be accepted and put into the production process to be prepared for publication. Selected papers are edited to improve accuracy and clarity and for length.

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Editors' decisions to accept or reject a paper for publication in "Practices and Interpretations..." are based on the paper's importance, originality and clarity, and the study's validity and its relevance to the remit of the journal.

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#### **Editors' responsibilities are as follows:**

- to publish content on a timely basis;
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- to assist the parties (for example, institutions, grant funders, governing bodies) responsible for the investigation of suspected research and publication misconduct and, where possible, facilitate in the resolution of these cases;
- to publish corrections, clarifications, retractions and apologies when needed;
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- to develop and maintain a database of suitable reviewers and update this on the basis of reviewer performance.

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By submitting your manuscript to the Journal for publication, you agree to this submission Guide. Please read it carefully. Failure to comply with the guidelines may result in rejection of your submission.

The journal publishes the following article types:

#### **Short communications**

up to 1,500 words

#### **Regular research articles**

3,000-4,000 words

#### **Full-length Reviews**

5,000 – 6,000 words

Languages of publication are English, Russian, Spanish, and Chinese.

### FORMAT

All submissions should include in the following order:

- The title of the paper;
- The names of all authors, their position and any relevant professional and academic affiliations, the full address and phone number as well as e-mail address;
- Abstract of approximately 100-250 words summarizing the main argument and findings of the paper;
- Keywords (up to 10);
- Main Text;
- References in alphabetical order.

The paper should be formatted as follows:

- Word's .docx format (Word 2007, 2010, or 2008 or 2011 for a Mac);
- Page format: Custom size (165 x 235 mm);
- Margins: 2.5 cm;
- Font: Latin, Times New Roman, font size 14;
- Line spacing: 1,5;

References and Notes are given in the alphabetical order. References should be complete, including the full list of authors, the full titles, and the inclusive pagination. See APA Citation Style for details of citation and reference style.

Tables should be included within the text and numbered. The first sentence of the table legend should be a brief descriptive title.